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# Installing an SSL Certificate in Microsoft Exchange Server 2010

Print this Article Last Updated: September 20, 2012 8:11 AM

## Screen-by-Screen

After you enter the CSR in our online application, and once your certificate is ready for installation, you need to download all of the files we provide. You must install the intermediate and primary certificate to your Microsoft® Exchange server 2010 to complete installation. For more information see <u>Downloading</u> <u>Your SSL Certificate</u>.

Exchange server 2010 requires a Multiple Domain (UCC) Certificate to run all services securely.

## To Install an SSL Certificate in Microsoft Exchange 2010

- 1. To install the intermediate certificate, click Start, and then click Run..
- 2. Type **mmc**, and then click **OK**. The Microsoft Management Console (Console1) window opens.
- 3. In the **Console1** window, click **File**, and then select **Add/Remove Snap-in**. The Add or Remove Snap-ins window displays.
- 4. In the Add or Remove Snap-ins window, select Certificates, and then click Add.
- 5. In the **Computer Account** window, select **Computer Account**, and then click **Next**.
- 6. In the Select Computer window, select Local Computer, and then click Finish.
- 7. In the Add or Remove Snap-ins window, click OK.
- 8. In the **Console1** window, click + to expand the **Certificates (Local Computer)** folder on the left.
- 9. Right-click Intermediate Certification Authorities, mouse over All Tasks, and then click Import.
- 10. In the Certificate Import Wizard window, click Next.
- 11. Click **Browse** to find the intermediate certificate file.
- 12. In the **Open** window, change the file extension filter to **PKCS #7 Certificates (\*.spc;\*.p7b)**, select the **\*\_iis\_intermediates.p7b** file, and then click **Open**.
- 13. In the Certificate Import Wizard window, click Next.
- 14. Select Place all certificates in the following store, and then click Browse.
- 15. In the **Select Certificate Store** window, select **Intermediate Certification Authorities**, and then click **OK**.
- 16. In the Certificate Import Wizard window, click Next.
- 17. Click Finish.
- 18. Click **OK**.
- 19. Close the **Console1** window, and then click **No** to remove the console settings.
- 20. To install the primary certificate, click **Start**, click **All Programs**, **Microsoft Exchange Server 2010**, and then click **Exchange Management Console**.
- 21. In the **Exchange Management Console**, click **Microsoft Exchange On-Premises**, and then click **Manage Databases**.
- 22. Click Server Configuration.
- 23. In **Exchange Certificates**, select your certificate, and then, from the **Actions** panel on the right, click **Complete Pending Request**.
- 24. In the Complete Pending Request window, click Browse to locate the certificate file.

- 25. In the **Open** window, select **All Files(\*.\*)** as your file name extension, select your certificate (it might be saved as a .txt, .cer, or .crt), and then click **Open**.
- 26. In the Complete Pending Request window, click Complete.

**NOTE:** If you receive the error, "The source data is corrupted or not properly Base64 encoded," check the Self Signed field. If it is True, refresh console by pressing F5 on your keyboard. If it still displays True, create a new CSR and then <u>re-key your certificate</u>.

- 27. Click Finish.
- 28. In the Exchange Management Console, select your certificate in Exchange Certificates.
- 29. From the Actions menu, click Assign Services to Certificate.
- 30. In the **Assign Services to Certificate** window, select the server(s) you want to assign services to, and then click **Next**.
- 31. Select services you want to assign to the certificate, and then click **Next**.
- 32. Click Assign.
- 33. Click Finish.

Your SSL Certificate is installed. If you have problems, please see <u>Using the SSL Installation Tool</u>.

**NOTE:** As a courtesy, we provide information about how to use certain third-party products, but we do not endorse or directly support third-party products and we are not responsible for the functions or reliability of such products.

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